

Project Budget Form: Income

Please note: This Excel file has multiple worksheets. Please fill out all worksheets.

1	Applicant Agency: ABC agency						
2	Project Year(s):						
3	Request to W&E Haas Fund: \$ for months						
4	Budget prepared by:			Phone Number:		e-mail:	
5	PROGRAM/PROJECT INCOME	Year One		Year Two		Year Three	
6	Source	Committed	Pending	Committed	Pending	Committed	Pending
7	<i>Contributed Income (please specify all sources)</i>						
8	<i>Government</i>						
9	<i>Foundations</i>						
10	<i>Requested from the W&E Haas Fund</i>						
11	<i>Corporations (specify)</i>						
12	<i>Individual Contributions</i>						
13	<i>Other (specify)</i>						
14	Subtotal, Contributed Income	\$0	\$0	\$0	\$0	\$0	\$0
15	Earned Revenue						

Project Budget Form: Income

16	Subtotal, Earned Revenue	\$0	\$0	\$0	\$0	\$0	\$0
	Subtotal, All Income and Revenue	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
17	TOTAL COMMITTED AND PENDING INCOME:		\$0		\$0		\$0

Project Budget Form: Expenses

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18	EXPENSES	Year One	Year Two	Year Three
19	Salaries for project staff (List by title) If less than full-time, please provide percentage in parentheses.			
	(%)			
	(%)			
	(%)			
	(%)			
	(%)			
	(%)			
	(%)			
20	Fringe Benefits @ %			
21	Subtotal - Salaries & Benefits	\$0	\$0	\$0
22	Consultants & Professional Fees			
23	Subtotal - Consultants' fees	\$0	\$0	\$0
24	Total Personnel Expenses	\$0	\$0	\$0
25	Non-Personnel			
26	Rent (identify % of total annual expense) (%)			
27	Utilities			
28	Telephone, Fax & Internet Services			
29	Web site maintenance			
30	Printing			
31	Postage and Delivery			
32	Office supplies			
33	Equipment			
34	Travel			
35	Participant expenses			
36	Other expenses (specify)			

Project Budget Form: Expenses

37	Indirect cost			
38	Fiscal sponsorship fee (if applicable)			
39	Total Non-personnel Expenses	\$0	\$0	\$0
40	TOTAL EXPENSES	\$0	\$0	\$0
41	DIFFERENCE (Total Committed & Pending Income less Total Expenses)	\$0	\$0	\$0

Project Budget Form: In-Kind

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42	IN-KIND CONTRIBUTIONS (Estimated Value)	Year One	Year Two	Year Three
43	Volunteer Services (specify roles & hours)			
44	Other In-Kind Contributions (specify)			
45	Total Estimated Value of In-Kind Contributions and Expenses	\$0	\$0	\$0